

## PHD CANDIDACY

### Instructions

- As soon as possible after passing the ME Qualifying exam, obtain signature of your advisor on the [University Candidacy Application](#) and [PhD Formal Coursework](#) Form. Unsigned forms will be returned.
- Fill out the forms completely. Incomplete forms will not be processed. Attaching a transcript to the Candidacy form is not adequate because the list of courses must be divided into “Completed”, “To be Completed”, “Other Degrees from Stanford” and “Graduate study elsewhere”. You may attach a separate list if you would like to type it up on your computer.
- Return the completed forms to the Student Services Office (Building 530, room 125) for review and signature
- Candidacy Application Review may take up to 3 weeks

Requirements (consult the M.E. Graduate Handbook & Stanford Bulletin and/or discuss with the Student Services Office):

- Admission to Ph.D. Candidacy is granted following a student’s successful completion of the qualifying exam and review and approval of the Ph.D. candidacy form. Students who have a conditional pass on the Qualifying Exam must fulfill the conditions before advancing to candidacy.
- 135\* units of coursework is required to complete the Ph.D. When more than one Stanford advanced degree is pursued, the Ph.D. must represent at least 90 units of work not used to meet the requirement of any other degree
- Mechanical Engineering requirement for the Ph.D.: a minimum 27 units of formal coursework must be taken beyond the M.S. Degree program. Formal coursework does not include research or seminars, and must be taken for a letter grade (unless taking for a letter grade is not an option).
- The 27 units must contain a minimum of 9 units of “technical breadth”. The student’s Ph.D. advisor helps to identify the “technical breadth” courses.

\*You may transfer up to 45 units. If the M.S. was pursued elsewhere, complete the “transfer” form: [http://www.stanford.edu/dept/registrar/pdf/grad\\_res\\_credit.pdf](http://www.stanford.edu/dept/registrar/pdf/grad_res_credit.pdf) available on the Registrar’s Office Website

